

## HOME IMPROVEMENT APPLICATION

In an effort to provide and protect each individual's homeowner rights and property value, it is required that any homeowner or group of owners considering improvements to their deeded property which affects the structure of a building common to other homeowners, or improvements which are visible from other homes, submit a **HOME IMPROVEMENT APPLICATION** to the Architectural Review Committee (ARC) prior to initiating work on planned improvements.

<b>Legal Description</b>	Lot:	Block:	Village: Collections
<b>Owner/Applicant</b>			
<b>Phone</b>			
<b>Address</b>			
<b>Contractor Name</b>		<b>Contractor Phone</b>	
<b>Starting Date</b>		<b>Completion Date</b>	

Definition of Improvement (please circle one):		
Alteration	Addition	Deletion

**(Check one: Please use separate form for additional improvements)**

<input type="checkbox"/> Decking, paving, walkways, drive <input type="checkbox"/> Structures or additions <input type="checkbox"/> Exterior Color (paint)/ Materials <input type="checkbox"/> Exterior Lighting <input type="checkbox"/> Landscaping	<input type="checkbox"/> Pool or spa <input type="checkbox"/> Fence or wall <input type="checkbox"/> Sports/ Play equipment <input type="checkbox"/> Satellite Dish <input type="checkbox"/> Other
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What is the nature of the improvement that you proposed? (Example: patio cover, basketball goal, addition to house, antenna, satellite dish, etc.) Please be specific, and use a separate sheet if needed:

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**NOTE:** To meet the approval of the committee, colors and materials must be those specified in the deed restrictions. PLEASE ENCLOSE SAMPLE if applicable. A photograph of the modification would be helpful to the ARC in making a decision.

Please include on additional pages a sketch of the proposed project. Be sure to show street, house and lot lines. A copy of your plot plan is required.

I understand that the ARC will act on this request after receipt, at the next regular meeting. I also understand that if enough information is not included in this HOME IMPROVEMENT APPLICATION for the ARC to make a valid judgment, it may be returned for more complete information. I agree not to begin the proposed improvements until I have been notified, in writing, of the committee's decision.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SUBMIT THIS APPLICATION AND ALL ACCOMPANYING REQUIRED DOCUMENTS VIA ONE OF THESE WAYS:**

- SUBMIT BY MAIL TO: The Collections HOA, 9400 N. MacArthur Blvd., Suite 124-720, Irving, TX 75063
- SUBMIT BY FAX TO: 972-506-0244
- SUBMIT BY EMAIL TO: LANDSCAPE@THECOLLECTIONSHOA.ORG